

BEAR CREEK

Support Unit Director

Responsible to: Program Director

Qualifications:

1. Preferred 21 years of age.
2. Enrollment at a college, university, or trade school preferred.
3. At least 1 year of prior organized camp experience preferred.
4. Certification in First Aid and CPR.
5. Lifeguard Certification preferred.
6. Possess strong listening and communication skills.
7. Ability to model Christian values.
8. A growing, searching, and tolerant Christian faith.
9. Interest, knowledge, and skills in a variety of camp programs.

Essential Functions:

1. Be able to lift and carry 25lbs
2. Participate in strenuous outdoor activities
3. Ability to live in a cabin with others (campers and/or staff)
4. Participate in and lead events and meals in a large, noisy setting

General Responsibilities:

1. Serve as an active member of the Leadership Team and support overall program and operations.
2. Serve as a support system for support staff.
3. Encourage and affirm all support staff.
4. Be familiar with and encourage staff to abide by the American Camp Association (ACA) Accreditation Standards.

Specific Responsibilities:

1. Work with leadership staff to lead staff training.
2. Help to assign staff for each week of camp.
3. Assist with the check-in and check-out process.
4. Organize and lead Color War Programs, unit-wide activities, and evening program.
5. Assign staffing for camper choice program.
6. Oversee daily cabin cleaning inspection.
7. Ensure each group completes daily cleaning assignment.
8. Replenish cleaning supplies.
9. Maintain and organize supplies in Deer Shop and Catacombs.
10. Perform weekly site evaluation.
11. Serve as pool manager.
12. Instruct and facilitate kayaking, archery, team building, and high ropes.
13. Participate in and provide support for evening worships and programs.
14. Prepare and set up Christwalk.
15. Serve as residential counselors when necessary.
16. Serve as substitute for Unit Director when necessary.
17. Perform additional duties as assigned.

Evaluation process:

Program Director will provide a formal performance evaluation at the middle and conclusion of the summer.